

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 9<sup>th</sup> November, 2017 at the Village Hall, Station Road, Hibaldstow.

**Present:** Cllr Brooks (Chair), Cllr Charlton, Cllr Coulson, Cllr Dobbs, Cllr Elletson, Cllr Pennington, Cllr Stothard & Cllr Talliss.

**Also present:** Cllr Poole, 2 residents & Clerk to the Council – Deb Hotson.

### **Public participation**

Mrs Charlton stated she had attended the meeting with regard to PA/2017/1270 and commented on the following concerns: -

- The welfare building including the café is on a different site which would mean crossing a 60mph road.
- The regeneration of the south quarry included trees which according to the plan are to be removed when there are other areas on the site that are cleared already.
- The area chosen is a low part of the quarry which will need material brought in to build the area up to the previous ground level. This will equate to 5000 tonnes of material.
- Some of the waste coming in will not be inert and the water course could be affected therefore a liner would be required.
- There is no wheel wash in the south quarry. Prior to any work being carried out this should be in place.
- Wildlife will be affected and some form of screening should be in place.
- The opening hours proposed are 9-9, 7 days a week. The residents will have no rest bit.
- This is for children and will be noisy.
- The lease expires in 7 years.
- Residents agreed with the last planning application in the north quarry and refrained from objecting as conditions were agreed to have exclusion zone in areas to stop residents getting nuisance noise but this has not been adhered to.
- There is currently a lot of mud on the road even though there is a wheel wash in place. The wheel wash is 50 yards from the entrance and is not maintained correctly. Once the wheels are washed vehicles have to cover the remaining muddy ground prior to going onto the road. The verges have built up over time with the excess mud.
- KORC are supposed to wash wheels down prior to leaving the site but this does not happen unless a complaint goes in and then after a time this stops again.
- Not currently adhering to conditions of the current planning permission so why would they adhere to any conditions set on the new application.
- Will conditions be monitored as the currently reporting process is unclear, whether it is with the Environment Agency, NLC Environment Department of planning Enforcement – it is very unclear.
- The notice of the application is on the gate of the quarry which is not a place where all residents will have seen and should have been nearer properties.
- All heavy traffic comes all Gainsthorpe Road.
- Residents should be made aware of Planning Committee meetings. Ward Cllrs are able to speak on behalf of residents.

2 residents left the meeting at 7.25pm.

Cllr Brooks opened the meeting.

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### **1711/01 Apologies for absence**

Apologies for absence received from Cllrs Anderson, Broomhall & Borrill.

### **1711/02 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Charlton declared a personal interest in agenda item 1711/09 2017/1270.

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Cllr Coulson declared a personal interest in agenda item 1711/05b & c.

Cllr Brooks declared a personal interest in agenda item 1711/05c.

Cllr Stothard declared a personal interest in agenda item 1711/05b, c & d.

Cllr Talliss declared a personal interest in agenda item 1711/05b.

- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### **1711/03 Minutes of Previous meeting**

The Minutes of the Parish Council meeting held on 12<sup>th</sup> October, 2017 were approved and signed as a true and correct record.

### **1711/04 Clerk's Report**

- a. Clerk has provided Cllr Broomhall with the CCTV policies she has for another Council.
- b. Clerk has resubmitted comments to NLC with regard to Dallisons. The response received from NLC was not comprehensive so a site meeting is being arranged for some time next week.
- c. Clerk has reported highway issues.
- d. Clerk has purchased a new trophy for the Best Kept Front Garden competition. This was on view for Cllrs.
- e. Clerk has completed and submitted the ERNLLCA Officer Attendance Survey.

### **1711/05 Delegate Reports**

- a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.

Cllr Brooks updated the Council on events he had attended since the last meeting.

- 17/10 – meeting was another NLC representative with regard to the churchyard extension. NLC are looking into their legal requirements and a photo of the PCC notice was taken. Clerk to chase up a response.
- 30/31/10 – attended NALC AGM. One issue raised was cyber liability and the fact if Councillors are unable to have a designated email a policy should be in place to cover all eventualities.  
General Data Protection Regulations which come in to force in May 2018 were also discussed.

- b. To receive a report from the Village Hall Representative.

Cllr Stothard updated the Council on the following items: -

- Meeting held 19/10.
- Treasurer report identified a £1,000 loss in revenue and fund raising is required.
- A member of the Committee has purchased pots and pan which were recently stolen in the break in.
- The outside lighting still needs looking at.
- NLC Planning have been contacted and photographs submitted with regard to the kick wall, teen shelter and signage. Planning is not required for the kick wall or shelter but the signage is still being looked into.
- CCTV – Cllr Broomhall has submitted a grant application and the Police Community Fund is being looked into.
- A grant of £7,200 has been received from BNLL to replace the floor. Contractors have been contacted to ensure the quotes are still valid.

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- Volunteers are required to help decorate the hall. Cllr Dobbs offered to bring some friends along to help – she was thanked.
  - One of the Parish Council VHC representatives has not attended meetings to which Cllr Talliss stated he had been unable to due to family health issues.
  - With regard to the submission of the planning application – the Clerk is awaiting all the required documentation including plans of the hall, block plan, site plan and a completed application form.
- c. To receive an update report from the Cemetery Working Group.  
Cllrs Charlton and Coulson have undertaken work in the closed churchyard and the contractor will be carrying out the remaining work over the next couple of weeks.
- d. To receive an update report from the Village Voice representative.  
The article was circulated prior to the meeting and any additional items will be added.
- e. To receive an update on Parish Council email addresses determining actions required.  
Cllrs Elletson and Talliss to take a look at their emails.
- f. To receive any further Delegate reports.  
The report from the Duke of Edinburgh volunteer litter picker was circulated.

### **1711/06 Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

Apologies received from Cllrs England and Foster.

Cllr Poole stated that 100% of the bids were granted for BNLL and a further £50k was to be available next year – the last year.

Community Protect Orders are being sent out to Town & Parish Council to consider. These will see a ban on parking on grass verges. Exclusions can be requested and these can be amended as and when deemed necessary by the Parish Council.

There will be no signage. A campaign will make residents aware of the Orders and in the first instance if an order is breached the owner of the car parked on the verge will be sent a letter and if this occurs again a fine will be implemented for £80.

Previous offender will be sent individual letters warning them of the orders and the consequences.

There is time for the Council to defer this item for discussion at the next meeting.

Cllr Poole stated that the Council will have received a letter with regard to North Lincolnshire in Bloom.

NLC have started to rollout the implementation of replacing the current street lights with LED ones.

Snow Warden documentation has been reviewed and sent out to Town & Parish Councils.

NLC have started to prepare for the 2018/19 budget.

A Standards Training Session has been set up by NLC.

### **1711/07 Police Matters / NATs**

To receive an update verbal / written report from Humberside Police and the NATs representative.

The next meeting is scheduled for 13/12.

### **1711/08 Highways / Neighbourhood Services / NLC issues**

- a. To consider the options for the provision of Dallisons Park, determining any actions required.

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Item deferred until a meeting with NLC has been held. Cllr Brooks added that at the last meeting it was recommended that Cllrs familiarise themselves with the layout and liabilities that will have to be adhered to if the Parish Council take this on.

b. To inform the Clerk of any further highway issues to report to NLC.

Clerk to chase up the request to repair the passing places on Manton Lane.

The verges to the access of the haul road on Mill Road is being ploughed up. Clerk to report.

Pot holes on East Street running alongside the cemetery to be reported.

Cllr Talliss stated that cars are being parked on East Street which are not MOT. He was advised to report to the police.

### 1711/09 Planning

a. To receive any decisions and to consider the following applications received from NLC.

To receive the following decisions from NLC.

**2017/767** – full planning permission for minor material amendment to PA/2014/0196 to alter house types on plots 5, 7, 8, 9, 32 & 34 at land rear of Willow Farm, East Street.

**2017/1461** – full planning permission granted to erect a two-storey extension to side, single storey extension at the rear at 35 Ings Lane.

**2017/1477** – full planning permission granted to install dormer windows to front slope, re-position of ground floor window to gable end and install rooflight to rear roof slope at 7 East Street.

To discuss the following applications received from NLC.

**2017/1270** – planning permission to all terrain cycle track and the construction of a single storey building to house reception/administration with showers and toilets including the use of inert material to raise the site back to its original level at Off Road Centre, Gainsthorpe Road West, Gainsthorpe.

The Parish Council **Object** - however if the Planning authority are mindful to grant permission the Parish Council request a “**Limited**” grant for a period of 2 years to enable the activities to be monitored.

**A - The use of inert material to raise the site back to its original level**

The submitted planning documents do not provide any information of the source of the inert material, the actual tonnage or the method of transportation, however due to the experience of such operations on this site and the effects on the area the Parish Council request the following conditions to be considered and appropriately conditioned in any permission: -

- Limited hours for the benefit of residents.  
Construction hours, Monday – Friday 7.30am – 4pm, Saturday 7.30 – 12noon. No Sunday or Bank Holidays.
- Due to the access/egress to the site for HGV being within a 60mph zone and being directly opposite the existing access/egress to the North Site Quarry an Impact Speed Survey to be undertaken.
- A road sweep to be carried out on a regular basis in order to reduce the risk of an unsafe road surface and the deposit of mud flowing down the road blocking the road drainage system.
- Applicant to submit proposals for adequate noise and visual screening in line with national requirements to alleviate nuisance to residential properties to the east of the proposed site.

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- A recording system to be implemented to monitor loads and amounts of inert material delivered to the site.
- The Parish Council request a S106 agreement to be implemented, for the benefit of residents, which would help to mitigate any inconvenience and disturbance during the site construction period.

### **B - All terrain cycle track and the construction of a single storey building to house reception/administration with showers and toilets**

- Limited hours for the benefit of residents.  
Monday – Saturday 9am – 6pm, Sunday and Bank Holidays 9am – 4pm.
- Due to the access and egress to the site for all visitors being within a 60mph zone road and being directly opposite the existing access/egress to the North Site Quarry an Impact Speed Survey to be undertaken an Impact Speed Survey to be undertaken. Applicant to submit proposals for adequate noise and visual screening in line with national requirements to alleviate nuisance to residential properties to the east of the proposed site.

**2017/1674** – planning permission to erect a single storey extension to the rear of the existing property and conversion of the attic space into living accommodation at 12 Brigg Road.

**Resolved** – no objection or comment.

**2017/1761** – application under s37 of the Electricity Act 1989 to install an electric line above ground up to 132kv at Techrete, Station Road.

**Resolved** – no objection or comment.

Cllr Poole left the meeting.

### **1711/10 Correspondence for Discussion/Decision**

- a. To be notified of the North Lincolnshire Safer Neighbourhoods Partnership Community Safety Fund determining actions required.

Item noted.

- b. To be notified of the Battles Over Guide 11<sup>th</sup> November 2018 tribute update determining actions required.

Clerk to send the information to the PCC to be discussed at their next meeting and a response provided to the Parish Council.

- c. To be notified of the NLC Verge Parking Enforcement determining actions required.

The Parish Council agreed to defer to the next meeting and any suggestions should be submitted to the Clerk prior to the next meeting.

- d. To consider attendance to the NLC Standards Training 2017.

Cllrs Anderson (05/12) & Coulson (30/11) have been booked on to the reviews. Cllrs Charlton, Pennington and Stothard to attend the 30/11 event. Clerk to be book. Cllr Elletson to confirm if he can attend.

### **Correspondence for Information**

- e. ERNLLCA Newsletter – October.
- f. Winter Snow review update.
- g. Highways report updates.
- h. Resident comment on village planting scheme.
- i. CPRE participation certificate.

### **1711/11 Accounts**

- a. To be notified of the North Lincolnshire in Bloom funding available and to determine actions required to enhance the parish using these funds.

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Costings have been received to regrass, create beds and a concrete plinth at the Village Hall by the current contractor.

Cllr Coulson had also obtained costs totalling £1500.

**Resolved** – Cllr Coulson to provide the costs for circulation. Clerk to submit application with costings to NLC.

Cllr Coulson to go ahead and implement the beds as per the plan including the respraying and installation of the horse drawn drag.

b. To consider attendance to the VANL Data Protection Training.

**Resolved** – Clerk to attend the event and split the costs between her councils.

c. To consider the quote for 2018 planting determining any further actions required.

**Resolved** – The price of £2,051.78 on a 3-year contract was approved plus the additional £671.30 per year for the maintenance of the village hall beds.

d. To approve the donation of £50 for the two poppy wreaths purchased.

**Resolved** – donation of £50 was approved.

e. To approve the monthly accounts for payment. See financial report.

**Resolved** – monthly accounts approved for payment.

12.10.17	Online	A Elletson	TOB expenditure	£42.00
12.10.17	Online	Village Voice	Donation	£240.00
31.10.17	Online	Arbour Tech	Tree felling – playing field	£650.00
09.11.17	Online	D Hotson	Salary	£328.91
09.11.17	Online	HMRC	Tax	£49.60
09.11.17	Online	CC Garden Services	Ground Maintenance	£125.00
09.11.17	Online	A Sissons	Ground Maintenance	£156.54
09.11.17	Online	Royal British Legion	Poppy Wreath donation	£50.00
09.11.17	DD	Information Commissioner	Data Protection Registration Fee	£35.00

### 1711/12 Minor Items

a. To take any points from members.

- Cllr Elletson asked if the Parish Council have considered the relocation or the siting of a new notice board outside the Co-op. Item to be considered in the budget review.
- The Clerk asked if the Parish Council would be OK for the Clerk to let Worlaby PC have visibility of the current lease as Worlaby are reviewing theirs. This was acceptable.
- The Clerk also asked if members for information on the land to the rear of The Meadows off Cocketts Lane as a resident would like to get in touch with the land owner about a tree on the site. Clerk to pass on the land agent Brown & Co to the resident.

b. Matters of correspondence for information which arrived after the agenda was posted.

- Response received from NLC with regard to the last grass cut which was left too long and was not done to a very high standard. NLC stated that a further cut would be done and the schedule of the mechanical sweep would be looked into which will help with any grass cuttings and grass growing in the gullies. Weed management policy hasn't been successful this year and that would also be looked into.

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- Notification from NLC of the recent change to the timetable for 161 Market Rasen – Caistor – Brigg – Scunthorpe bus service. Item will be put into the Village Voice and on the notice boards and website.
- North Lincolnshire Rotary Swimathon. Promotion flyers to be placed onto the notice board.

**1711/13 Agenda Items for the next meeting –**

- Budget – to include notice board.
- NLC Verge Parking Enforcement.

**1711/14 To confirm the date and time of the next meeting as Thursday 14<sup>th</sup> December, 2017 at 7pm at the Village Hall.**

**1711/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

Meeting closed at 9.10pm.