

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7.25pm on Thursday 10th May 2012 at the Village Hall, Hibaldstow.

Present: Cllr Brooks (Chair), Cllr Broomhall, Cllr Easters, Cllr Hyslop, Cllr Sodha, Cllr Sheppard, Cllr Stothard, Cllr Talliss, Cllr White & Cllr Wragg.

Also Present: Cllr England, Cllr Poole & 15 residents.

80. Public participation

Mrs Bailey asked the status of the Cemetery regulations. Cllr Brooks referred to the minutes of the last meeting stating the Working Party (WP) will look at the regulations including consultation with others. The WP have looked at regulations 16 and 17 and submitted the recommendation to ERNLLCA for comment. This was the first part of the consultation process and the response from ERNLLCA was received on 09/05 which also included advice on the regulations and wording for the whole document. These comments would be discussed under the agenda item.

Cllr Brooks reiterated that the WP or the Burial Clerk does not approve the procedures but this is down to the full council with the advice from ERNLLCA and the Burial Clerk.

Mr Carr asked for an update on West Street. Cllr England informed the meeting that he had contacted the Environmental Officer responsible who confirmed the information had been passed on to the legal department who have set in motion legal proceedings.

Mr Carr went on to say that there were 2 actions which were deemed as separate - one being under the Building Act 1984 and the other being the Planning Act 1981 which were independent of each other. Cllr England to confirm that both of these actions are being dealt with.

81. Apologies for absence

Apologies for absence received from Cllr Charlton.

82. Declaration of Interest

Cllr Broomhall declared a personal interest in items 89, 92 & 95e.

Cllr Sheppard declared a personal interest in item 89.

Cllr Stothard & Cllr Wragg declared a personal interest in item 89, 91 & 92.

Cllr Talliss declared a personal interest in item 95e.

Cllr Sodha declared a personal interest in agenda item 89 & 92.

Cllr Brooks declared a personal interest in items 91, 93 - 2012/0431 & 0480.

83. Minutes of Previous minutes

The minutes of the Annual Parish Meeting and the Parish Council meeting held on Thursday 12th April 2012 were approved and signed as a true and correct record.

84. Clerk's Report

- a) Clerk has contacted NLC and a site meeting has determined the responsibilities of the grass cutting for NLC and the Parish Council. A meeting was held and the areas have been defined.
- b) Clerk has chased NLC regarding a drainage survey. A site meeting is to be arranged to determine parish concerns.
- c) Clerk has contact NLC regarding the state of repair to Mill Road from HGV's. The road is on a maintenance programme and is monitored.
- d) Clerk has contacted NLC for a status report regarding 49 West Street. This has been passed to the local residents involved.
- e) Clerk has contacted NLC regarding Manton Lane signage, A15 potholes and fatality sign, depression in road towards Redbourne, Hibaldstow Bridge Road repairs, Hunts Lane and Greenfield signage. The signage has been ordered, posts to be reset and tidied. Potholes will be repaired, the fatality sign is Lincolnshire County Council so NLC cannot touch, Anglian Water have been sent notice about the

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

depression in the road and no more work will be carried out on Hibaldstow Bridge Road other than potholes.

- f) Clerk has submitted available dates to the solicitor for a meeting. Agenda item.
- g) Letter of congratulations has been sent to the school.

85. **Chairman's Report**

Cllr Brooks informed the meeting that several Cllrs had attended the Heritage Aviation Project opening. All participants were issued with a booklet which included Hibaldstow airfield.

86. **Police Matters / NATs Report**

The crime stats from Humberside Police were issued prior to the meeting.

87. **Report from Local Councillors**

Cllr Poole informed the meeting of the new Standards Committee. Under the Localism Act the Standard Board has been abolished. In conjunction with ERNLLCA, NLC have been developing a new code for both NLC and T & PC to adopt.

At NLC Annual meeting in July this code will be adopted and then implemented.

Under the new legislation T & PC Councillors can sit on the board which is the case in a few parishes there are some ward Cllrs that are also Parish Councillors.

Cllr Poole advised that Cllrs review their Register of Interests and change were necessary.

Cllr England advised the Council of the Crime Stoppers number to report crimes confidentially. Number to be placed into the Village Voice.

88. **Village Voice**

Cllr White mentioned the concerns that he still had regarding the parking on the pavements along the Nooking. Cllr Poole advised that this could be taken up with NLC and he would provide contact details for the Clerk who in turn would contact the relevant person.

It was agreed to bring agenda item 91 forward.

91. **Cemetery**

The Working Party had been tasked to look at the Cemetery Regulations and had been specifically looking at regulations 16 & 17. The suggestions are as follows:-

Suggestion 1 - Reg16 - Remove - 1st sentence.

"Receptacles for flowers are to be of a design that must fit within / on the headstone plinth"

ERNLLCA suggested a defined grave space for the placing of receptacles for flowers - it was agreed a further definition was required of a grave space.

Suggestion 2 - Reg17 - Remove - 1st sentence of 1st para.

"Wreaths, flowers and mementoes to be sited within the headstone area."

Suggestion 3 - Reg17 - Remove 2nd para.

"The Burial Authority will remove any unauthorised memorials and other items, without prior notice, and the cost will be recovered from the grave owner"

ERNLLCA suggested further comments and the WP will look into these.

Once clarification is received a draft will be provided for the next meeting for consultation and copies will be made available for members of the public.

Members of the public left the meeting.

89. **Village Hall / Playing Fields**

- a) The Clerk had rung up the solicitor to discuss another matter and stated that she had not received a date for the meeting. The Clerk was advised that the meeting had been arranged for 16/05 but unfortunately due to other work commitments was not able to attend. It was agreed to ask for another meeting date. Cllr Brooks to provide dates when he would be available.

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

- b) Cllr Stothard informed the meeting that at their meeting on 25/04 the VHC discussed that their solicitor had amended the Management Schedule to reflect the comments from the Parish Council and the items on security and a 10% donation have been removed.
Refurbishment of the toilet and entrance will start after 19/07 when the Preschool finishes and this will be completed by contractors. The painting of the hall will be done by volunteers.
The 170 Club had offered a donation to the VHC to repair the tennis court fencing and this will be looked into.
Comments had been received that the caretaker had not been opening up for people and this is also to be looked into along with key holders.
There is to be a talk on 11/07 open to members of the public to discuss the lease and an exhibition and talks about the future usage of the playing field and VH.

90. Highways

Clerk to report the A15 pot holes have not been repaired and that the Ford Lane Bridge should be revisited with the view of putting chicken wire on to stop it being a slippery surface.
Cllrs to inform the Clerk who wants to attend the site visit with NLC regarding the drainage on both East and West Street.
There are also pot holes along Beckside.

92. Delegates Report

- a) Cllr Talliss informed the meeting that there are been a couple of meetings.
The figure for the medals had been agreed at £358.20, the catering at £300 which is required in advance to purchase the food. Clerk to stipulate that all receipts are to be made available.
The celebrations will begin at 2pm and will go through until 5pm when the room / areas will be prepared for the music entertainment. There will be a beer tent.
Cllr Stothard as sorted out the advertising.
An offer of a tree to be planted has been discussed and the school has been contacted to ask if they would like it. Clerk to provide Cllr Stothard with the website for plaques and confirm with the school if they would like to plant the tree in the school grounds.
There will be a balloon release at 5pm - clerk to contact the airfield and inform them.
There will also now be a preschool fancy dress category.
Cllr Wragg provided the Clerk with a cheque for the sum of £50 from Techrete as a donation towards the celebrations. Clerk to write a thank you letter.
- b) No further reports.

93. Planning

To consider the following planning applications received from NLC. To receive decisions made by NLC and to discuss any planning applications received from NLC after the agenda was posted were a decision is required prior to the next meeting.

2011/1577 - full planning permission granted to replace an extant PA/2008/1605. To erect 3 dwellings houses on plot 1-3 adjacent to 20 Hopefield.

2012/0201 - refusal of planning permission to change the use of building to funeral home and associated alterations at The Forge, West Street.

2012/0393 - full planning permission granted to erect a general purpose agricultural building at Field House Farm, Redbourne Road.

2012/0416 - application for a non material amendment following a grant of PA/2011/1458 to erect a single storey rear extension at 45 St Albans Close to decrease the width of the proposed bedroom to the southern elevation by 500mm can proceed.

2012/0222 - Mr Raffety, Beeching Poultry Farm, Carr Lane - planning permission to erect a 500kw turbine (78m to tip of blade) at an existing poultry farm. **No comments of objections.**

Cllr Talliss read out the following PA's as Cllr Brooks had declared an interest.

2012/0431 - Mr Lunson, Beechwood Farmhouse, 18 East Street - planning permission to erect a domestic detached garage, workshop and store and boundary wall. **No objections but Clerk to**

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

comment and ask that the established hedge should be left in situ for both the neighbouring properties and the wildlife and the house to be moved further into the site.

2012/0480 - Mr Lunson, Beechwood Farmhouse, 18 East Street - listed building consent to erect a domestic detached garage, workshop and store and boundary wall. **Comments as 2012/0431.**

94. Correspondence for Discussion / Decision

- a) To be notified of the letter received regarding the Haulage Yard to the rear of Castlefield House, Station Road and determine actions required. Clerk to write back to Mr Hair and Mrs Milner to explain that the Parish Council had previously been consulted by NLC last year and had made no comments at the time.
- b) To be notified of the update received from NLC regarding the derelict property at 49 West Street and determine any further actions required. Noted.

Correspondence for Information

- c) Thank you letter from HWRCC for the recent renewal of the membership. Noted.
- d) 20 Plenty campaign leaflet and information. Noted.

95. Accounts

- a) **It was resolved that** the insurance renewal quote received from Zurich for a period of 5 years is approved.
- b) **It was resolved that** the Annual Return and the Annual Governance Statement for the year ending 31/03/12 are approved and signed.
- c) To be notified of the Internal Auditors comments and determine any actions required. Noted. It was agreed to provide a £10 donation towards the Internal Auditor.
- d) **It was resolved that** the renewal of the ICCM membership for 2012/13 is approved.
- e) To consider allocating funds approved for the Queens Jubilee expenditure. Funding agreed under item 92a.
- f) **It was resolved that** the May accounts are approved and signed for payment. See financial report.

96. Minor Items

- a) To take any points from members.
 - Clerk to add the website to delegates report on future agendas.
 - Cllr White thanked Cllr Talliss for carry out the role as Chair. This was agreed by all.
- b) Matters of correspondence for information which arrived after the agenda was posted.

97. Agenda Items for the next meeting –

- Election of Vice Chairman and Personnel Committee representatives.
- Draft copy of Cemetery Regulations.

98. To confirm the date and time of the next meeting as 7.15pm on Thursday 14th June 2012

Outstanding Actions

<u>Minute No.</u>	<u>Details</u>	<u>Review/Completion Date</u>
16a	Consumable replacements	May 12
51a	Cemetery Regulations	June 12

The meeting closed at 9.20pm