

# *Hibaldstow Parish Council*

## *Minutes of the Parish Council Meeting*

Minutes of the meeting of Hibaldstow Parish Council held at 7.15pm on Thursday 11<sup>th</sup> March 2010 at the Village Hall, Hibaldstow.

**Present:** Cllr Brooks                      Cllr Easters                      Cllr Hyslop                      Cllr Sodha  
                 Cllr Sladen                      Cllr Stothard                      Cllr Talliss (Chair)              Cllr Charlton  
                 Cllr Pennington                      Cllr Broomhall

**Also present:** Cllr Poole.

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**43. Public participation**

No public present.

**44. Apologies for absence**

Apologies for absence received from Cllrs England and White.

**45. Declaration of Interest**

Declarations of Interest received from Cllr Brooks for agenda item 52 and 56 - personal.

**46. Minutes of Previous minutes**

The minutes of the meeting held on Thursday 11<sup>th</sup> February 2010 were approved and signed as a true and correct record.

**47. Clerk's Report**

- a) Clerk has contacted Jas but to date not response received re: website. Cllr Sodha to chase.
- b) Clerk has sourced insurance amendment quotes and answers to the questions from the VHC and past on the relevant information. Agenda item 52b.
- c) Clerk has contacted NLC regarding the pot holes along Manton Lane and requested the status of Redbourne Road / Mill Lane road repairs. The pot holes have been completed. The repairs to Redbourne Road / Mill Lane in abeyance until NLC Traffic decide what is to be done with the island on the junction. Clerk to keep chasing.
- d) Clerk has requested that salt is made available on Gainsthorpe Road junction with the A15. No salt is being placed into the boxes or at the side of the road as there are limited stocks remaining.
- e) To date 2 nominations have been received for the Nellie Harpham Trophy.

**48. Chairman's Report**

Nothing to report.

**49. Police Matters / NATs Report**

The crime stats were circulated prior to the meeting.

**50. Report from Local Councillors**

Cllr Poole informed the meeting that a budget had been set for £250k for the next 2 years for the maintenance of pot holes.

The Biomass plant which was discussed at the Planning Committee on 10<sup>th</sup> March has been deferred for one month to allow a site visit to take place.

**51. Village Voice**

Cllr Stothard will be placing an advert into the magazine promoting the Fete.

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Clerk to place advert in regarding agenda item 55b.  
Annual Parish Meeting to be advertised for 8<sup>th</sup> April.

### **52. Village Hall / Playing Fields**

- a) The AGM minutes are to be circulated to all members once e-version received from Cllr Bloomhall. The Parish Council management team were given their minutes at the start of the AGM and Cllr Brooks found it quite strange that the Chairman's report from the VHC was actually a Trustees report and it was proposed at the meeting by participants as a true record. None of the new members have been detailed on the minutes. One member of the VHC would like the report submitted to the Village Voice but this would have to go to the Committee for approval.

It was slightly disappointing to read certain incorrect details regarding the Lease as this was provided by HWRCC and not the Parish Council with advice to seek assistance from HWRCC who are the experts on creating lease agreement. This advice was not taken up.

Cllr Sladen joined the meeting at 7.35pm.

Clerk to arrange a joint meeting with VHC members, the Parish Council, HWRCC and ERNLLCA and invite representation from the solicitor of the VHC. Clerk to request the latest copy of the Lease from the VHC.

It was noted that no VHC representatives attend the Parish Council meetings as the Parish Councils objectives are to assist where and when possible with the management of the VH.

- b) The Clerk has taken on board information and requests received from the VHC and had sought a further quote from Zurich. **It was resolved that** the quote from Zurich be accepted and a review of the insurance would be ongoing.
- c) NLC Play development group have enrolled volunteers from the parish again to run the Street Sports programme.

Five volunteers helped paint the VH and spring clean the kitchen area.

The boiler has been repaired after a breakdown and the engineer reported this may only function for a further 2 years.

### **53. Parish Council Awareness**

To receive an update on the setting up of a web site for the Parish Council and determine action required. Cllr Sodha to contact Jas Bahia for an update.

### **54. Personnel Committee / Working Party**

**It was resolved that** this agenda item be moved to the end and close the meeting due to the confidential nature of the item.

### **55. Highways**

- a) Cllr Talliss provided a map with the litter and bin locations from the information received from NLC. **It was resolved that** two further bins be purchased and be placed at the bottom (western end) of West Street on the verge adjacent to the footpath finger post and streetlight no.10 and on the grass verge 3 metres north of the Church gates on Church Street.

The bin on the entrance to the Nookings relocated to Manton Lane on the south grass verge opposite Castle Keep. Clerk to request from NLC.

- b) The grass verge opposite the Doctors on the corner of Dunns Lane / Church Street is being churned up due to parking of cars. Clerk to place an article in the Village Voice.
- c) Clerk to report to NLC several boundary walls that have become unsafe in the recent bad weather.
- Entrance to Mr Dents Farm.
  - Edge of Dunns Lane.

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- Barnside.

- d) Cllr White had submitted an email stating that Manton Lane had been closed off for 30 minutes on 2<sup>nd</sup> March due to a delivery of bricks at a property located at the bottom of the Lane.
- e) Cllr Sladen suggested the Parish Council thank NLC for the patching up of all the pot holes along Manton Lane. Clerk to pass on comments. Clerk to also ask if slag could be placed at the entrance to Manton Lane from the main road to back fill the passing place.
- Cllr Poole left the meeting at 8.00pm.

### **56. Cemetery**

- a) The working party met on site with NLC.
- b) A site meeting took place with NLC Halyna Debour. There are still a few outstanding issues which are being addressed. Clerk to forward report to NLC and confirm the wall colour to be of a stone colour.
- c) Rev. Lilley has contacted the Clerk regarding the Consecration of the cemetery. He has been informed by the Bishop of Grimsby that the area has been consecrated but is waiting clarification. In the meantime Rev. Lilley has written to the solicitors who the Parish Council have been dealing with for again clarification of the areas consecration and have asked the Parish Council to await this response before pursuing the item.
- The Clerk attended the Cemetery Management course and has some work to do to ensure that the procedures and processes are in line with legislation as to date this has not been the case.
- Cllr Brooks suggested the Parish Council supports the Clerk ensuring these systems are put in place.

### **57. Delegates Report**

**School Governors Report** – Cllr Talliss updated the Council on the meeting held on 10/03 regarding the future of the school. Since November the Head was on sick and then left in December. A temporary Executive Head was put in place for the term but who has now moved on. The Head in place now is there for 2 terms only.

It is being discussed to go into a ‘Federation’ with a neighbouring school which would be Scawby and the Head runs both schools.

The meeting was inconclusive as to which way to go and a further meeting is imminent.

### **58. Planning**

To receive decisions made by NLC, to discuss planning applications received from NLC and any received after the agenda was posted.

**2009/1338** – full planning permission granted to erect a ground floor extension to an existing medical centre and alterations to the first floor at the Surgery, Church Street.

**2010/0223** – Mr L Norris, 25 Woods Meadow – planning permission to erect a first floor front and two storey side extension (amendment to previously approved 2009/1218). No comments or objections.

**2010/0265** – Mr & Mrs Noble, 3 Manton Court – planning permission to erect a single storey extension. No comments or objections.

### **59. Correspondence for Discussion / Decision**

- a) NLC Emerging housing priorities in North Lincolnshire. Noted.

### **Correspondence for Information**

- a) VANL News. Noted.

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b) NLC response re: bus service 94 & 95. Noted.

### **60. Accounts**

- a) Clerk to contact the Hibaldstow Gardening Club to ask if they would consider entering the CPRE Best Kept Village competition 2010. The Parish Council will provide financial backing.
- b) To consider attendees to the ERNLLCA 'Role of the Clerk' training seminar. Noted.
- c) The March accounts were approved for payment. See financial sheet.

### **61. Minor Items**

- a) To take any points from members.
- b) Matters of correspondence for information which arrived after the agenda was posted.
  - ERNLLCA Annual Spring Conference. Noted.
  - Royal Garden Party winners. Noted.
  - Police Authority Neighbourhood Panel meeting – 13<sup>th</sup> April, agenda and posters.

### **62. Agenda Items for the next meeting –**

- Nellie Harpham Trophy.

### **63. To confirm the date and time of the Annual Parish meeting as 7.15pm on Thursday 8<sup>th</sup> April 2010 followed by the Parish Council meeting.**

The meeting was closed.

### **54. Personnel Committee / Working Party**

The recommendation to the Parish Council was that the Clerks appraisal was successfully carried out and it was felt that the Clerk has acted in a professional manner in carrying out her duties and has successfully met targets which have been set. A review of the Clerks salary was made and the decision was for it to be raised by one point for the work carried out as detailed above and a further point for obtaining the CiLCA qualification. This was agreed by all members. **It was resolved that** the Clerks salary raise from SCP19 to SCP21 with immediate effect. One point will be award from November as this is when the CiLCA qualification was attained.