

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 8th June, 2017 at the Village Hall, Station Road, Hibaldstow.

Present: Cllr Brooks (Chair), Cllr Broomhall, Cllr Charlton, Cllr Coulson, Cllr Elletson, Cllr Stothard & Cllr Talliss.

Also present: Barrie Corscadden - & Andrea Brough – Acis Housing Association.
Clerk to the Council – Deb Hotson.

Public participation

Barrie Corscadden and Andrea Brough introduced themselves and explained their roles.

The driver for the scheme is the current local housing need. The local authorities Housing Officer has been consulted and the current requirement is 22 houses. This scheme is for 12 initially and would be a rural exceptions site. It would take 6-8 months to build.

Land has been found which is not normally available at an affordable price.

The land is adjacent to other properties and has services. The houses will be modest and will not detract from the street scene.

Barrie Corscadden has worked with DDM who carries out work for local farmers and the local farmer is prepared to sell the land at an affordable price.

Andrea Brough stated that there would be a local lettings policy that the Parish Council could have an input in and there are tiers within the policy. For example – tenant must live in Hibaldstow for so many years, the radius to the area, local connections etc.

The size and standard of the proposed properties would be better than normal builds as the Housing Association would have a long-term commitment and require the houses to last.

The Tenure could be rent, shared ownership and would not be available to purchase out right. All would be a form of social housing.

A question was raised with regard to the location and why not in the centre of the village, this was down to the cost of the land that was available making the houses affordable. A further question was raised with regard to if the Housing Association were to fail to which Andrea Brough stated that this would not be the case and appropriate actions would be taken to support the Associations.

Cllr Brooks stated that they were currently parking issues within one of the current Housing Associations site and further parking would be required in this area.

Barrie Corscadden stated that he would like feedback from the Parish Council with any amendments to the plan provided and that both himself and Andrea Brough would like to work with the Parish Council.

Once feedback was provided the plan would be revamped and discussion would then take place with the land owner and continue to the pre-application stage with those concerned.

Both Barrie Corscadden and Andrea Brough left the meeting at 7.20pm.

The Parish Council to think about the proposal and provide feedback to the Clerk who will summarise and circulate prior to the next meeting for discussion.

Cllr Brooks opened the meeting.

1706/01 Apologies for absence

Apologies for absence received from Cllrs Borrill & Pennington.

1706/02 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Broomhall and Talliss declared a personal interest in agenda item 1706/05b.

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Cllrs Coulson & Stothard declared a personal interest in agenda item 1706/5b & c.

Cllr Brooks declared a personal interest in agenda item 1706/05c.

Cllr Elletson declared a personal interest in agenda item 1706/05f & 1706/09b.

- b. To note dispensations given to any member in respect of the agenda items listed below.
None outstanding.

1706/03 Minutes of Previous meeting

The Minutes of the Parish Council meetings held on 11th May, 2017 were approved and signed as a true and correct record.

1706/04 Clerk's Report

- a. Clerk has informed NLC of the resignation of James Swallow. Notice advertising the vacancy is on the boards. An application has been received and will be placed onto the next agenda.
- b. Clerk has provided Cllr Broomhall with an A4A application for CCTV cameras.
- c. Application submitted to Anglian Water for the tap installation.
- d. Clerk has contacted NLC with regard to questions on Dallisons Park. Agenda item.
- e. Clerk has asked NLC for the grass cutting maps and has reported the depositing of building debris into the beck on Station Road. Clerk to circulate the grass cutting maps.

1706/05 Delegate Reports

- a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.
No activities to report.
- b. To receive a report from the Village Hall Representative.
Cllr Stothard provided a report to the Council.
 - A meeting was held on 13/05 where a treasurer's report was provided and saw more funds coming in.
 - The A30/A35 car rally was a success bring in funds just over £2k. Cllr Broomhall to send information to the Clerk to put onto the website.
 - The next meeting is scheduled for 19/06.
 - John Wragg has officially resigned but will be helping out when necessary to cover caretaking duties.
 - The extension was discussed and North Lindsey College have students that would take on a project to carry out all the labour and the VHC would provide the materials. This is to be looked into.
 - £100 worth of bedding plants had been given to the VHC from Brigg Garden Centre who had sold them and raised £95.
- c. To receive an update report from the Cemetery Working Group.
The group had met after the last meeting and agreed the location of the tap was satisfactory. Several surveys had been undertaken by Anglian Water and the water supply was supposed to be connected on 09/06 but the Clerk has been informed one of the surveys had not been completed correctly and the connection would have to be rearranged.
The last internment has seen the soil being stacked to high on the grave. Clerk to ask that some of the soil is removed to lower the turf to a more satisfactory visual and safe level.

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d. To consider the review of the Cemetery Charges.

Clerk to obtain comparison charges from Brigg, Kirton and Scawby and item to be reviewed next meeting.

e. To receive an update report from the Village Voice representative.

A report was received and circulated from the editor. The current editor is leaving the village and a new editor is required. Advert to be placed onto the notice boards and website and around the various shops in the village.

f. To receive an update report on progress organising the Tour of Britain celebrations determining actions required.

Cllr Elletson updated the Council on the progress to date.

Cllrs Elletson and Borrill are working to get 2 bikes for the back half of June pre-sprayed and made safe for the children. The village hall has been reserved for an area for the children to be safe and the carpark facility for the mini bus if you require. NLC are working on a school pack and Cllr Elletson is looking at getting a professional cyclist into the school for an assembly and for other activities. Further bikes are to be sprayed and ideas to be sent to Cllrs Elletson and Borrill to what and how the bikes can be decorated. Bunting, flowers and balloons were mentioned. **Resolved – a sum not to exceed £100 was earmarked for getting the project up and running.** Cllr Borrill was looking into business sponsors.

g. To consider the Nellie Harpham nominations for 2016/17 with a view to a presentation at the July meeting.

John Wragg was nominated to receive the award for his work in project managing the installation of the new play equipment at the playing field. Clerk to invite to the next meeting to receive the award.

h. To receive any further Delegate reports.

No further reports received.

1706/06 Report from Ward Cllrs on NLC issues

Apologies received from all Ward Cllrs. No reports received.

1706/07 Police Matters / NATs

To receive an update verbal / written report from Humberside Police and the NATs representative.

Cllr Coulson attended the last meeting, the main discussion being around the ASB within Hibaldstow. A group is being set up specifically to discuss these issues and are look at ways to improve the current situation.

Discussion with regard to providing a shelter at Dallisons Park were discussed along with providing a bus to Kirton to go to the Youth Centre.

Cllr Talliss offered to look into setting up provisions for a Youth Club at the Village Hall. NLC provide advice and possible funding to help get this up and running. Agenda item for the next meeting.

1706/08 Highways / Neighbourhood Services / NLC issues

a. To consider the options for the provision of Dallisons Park, determining any actions required.

No further report has been received from NLC. Clerk to chase.

b. To inform the Clerk of any further highway issues to report to NLC.

The pot holes have been repaired on Ings Lane.

The pot holes on South Carr and North Carr Lane are still to be done.

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No signage has been put up as yet to identify the bridge weight restrictions.
Clerk to report the layby on B1398 which has temporarily been closed and is being used for chippings. This has seen lorries rolling over the grass and newly planted trees causing a lot of damage.

1706/09 **Planning**

- a. To receive any decisions made by North Lincolnshire Council.
No decisions received.
- b. To consider the response received from NLC with regard to PA/2015/1514 determining any further actions required.
Item deferred to allow Cllr Elletson to obtain further information to talk with the case officer.
The following applications are to be submitted to NLC under the Clerks delegated powers with no objection or comment.
2017/668 – planning permission to erect a workshop and cement testing laboratory building with all matters reserved for subsequent approval at The Manor House, 10 Station Road.
2017/767 – planning permission for a minor material amendment to PA/2014/0196 to alter house types on plot 5,7,8,9,32 & 34 on land rear of Willow Farm, East Street.

1706/10 **Correspondence for Discussion/Decision**

- a. To be notified of the ERNLLCA correspondence with regard to Active Spaces grant funding from Fields in Trust determining actions required.
Item noted.
- b. To be notified of the NLC Time Trail Project determining any actions required.
Clerk to respond supporting the project.

Correspondence for Information

- c. LGC/NALC supplement survey.
- d. Highway updates.

1706/11 **Accounts**

- a. To be notified and approve the Internal Audit report 2016/17 and determine any actions required.
Resolved – approve the report and the Clerk to address the recommendations.
- b. To approve the Annual Governance Statement 2016/17.
Resolved – approval of the Annual Governance Statement 2016/17.
- c. To approve the Accounting Statement 2016/17.
Resolved – approval of the Accounting Statement 2016/17.
- d. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the monthly accounts for payment.

15.05.17	Online	CPRE	Membership renewal	£36.00
15.05.17	Online	VANL	Membership renewal	£10.00
15.05.17	Online	Anglian Water	Cemetery tap	£970.80
05.06.17	Online	Zurich Municipal	Insurance renewal	£882.17
08.06.17	Online	D Hotson	Salary & transparency funding	£261.64
08.06.17	Online	HMRC	Tax	£48.00

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08.06.17	Online	CC Garden Services	Ground Maintenance	£125.00
08.06.17	Online	A Sissons	Ground Maintenance	£156.54
08.06.17	Online	R Dixon	Internal audit fee	£315.00

1706/12 **Minor Items**

- a. To take any points from members.
 - No further issues raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
 - ERNLLCA – Resolutions to the 2017 AGM.
 - ERNLLCA – May newsletter.
 - Red Ensign flag.
 - Bird scarer complaint – copied in from Cllr J England.
 - Community Energy.
 - Parish Councillor application.

1706/13 **Agenda Items for the next meeting –**

- Risk Assessment check sheets.
- Nellie Harpham presentation.
- ERNLLCA Resolution.
- Poppy Wreaths requirements.
- Parish Council vacancy.
- Councillor emails.
- Youth Group.

1706/14 **To confirm the date and time of the next meeting as Thursday 13th July, 2017 at 7pm at the Village Hall.**

Cllr Talliss left the meeting at 8.10pm.

1706/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

- Clerks Appraisal/holidays.
- Resolved** – the appraisal was approved by the Council and the Clerk.
The Clerks salary will increase to SCP 25 with immediate effect.
A risk assessment of the Clerk's office will be reviewed by 30/09/17.

Meeting closed at 8.20pm.