

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 13<sup>th</sup> July, 2017 at the Village Hall, Station Road, Hibaldstow.

**Present:** Cllr Anderson, Cllr Brooks (Chair), Cllr Borrill, Cllr Broomhall, Cllr Coulson, Cllr Dobbs, Cllr Pennington, Cllr Stothard & Cllr Talliss.

**Also present:** 5 residents & Clerk to the Council – Deb Hotson.

### **Public participation**

Mr John Wragg was presented with the Nellie Harpham Award 2016/17 for his work on refurbishing the playing field play equipment and the installation of the trim trail. Mr Wragg has previously been involved in both the Parish Council and the Village Hall Committee.

Mr Wragg left the meeting.

Max Ibbetson informed the members that he was in year 10 at school and was currently participating in the bronze award of the Duke of Edinburgh Award and was looking to undertake some voluntary work for his award. He would like to contribute to keeping the village tidy and set a good example to other youths. This was an agenda item.

2 residents left the meeting.

Cllr Brooks opened the meeting.

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### **1707/01 Apologies for absence**

Apologies for absence received from Cllrs Charlton & Elletson.

### **1707/02 Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Broomhall, Coulson & Talliss declared a personal interest in agenda item 1707/06b.

Cllr Borrill declared a personal interest in agenda item 1707/06f.

Cllr Brooks declared a personal interest in agenda item 1707/06c.

Cllr Stothard declared a personal interest in agenda item 1707/06b & c.

b. To note dispensations given to any member in respect of the agenda items listed below.

None outstanding.

### **1707/03 Minutes of Previous meeting**

The Minutes of the Parish Council meeting held on 8<sup>th</sup> June, 2017 were approved and signed as a true and correct record.

### **1707/04 Parish Council Vacancies**

To consider applications received for the two vacancies.

The 2 applications had been circulated prior to the meeting and the 2 applicants were present.

**Resolved** – Sarah-Jane Dobbs and Sarah Anderson were co-opted on to the Parish Council. Both Cllrs joined the meeting and signed the declarations of acceptance of office. Clerk to send out the relevant paperwork.

### **1707/05 Clerk's Report**

a. Clerk has asked Huteson Funeral Directors to remove the excess soil for a recent burial in the cemetery. This was not carried out by the Funeral Director but by Cllr Coulson.

b. Grass cutting maps circulated.

c. Clerk has received comparative cemetery prices from surrounding areas. Agenda item.

d. Village Voice Editor posters placed onto the notice board.

e. Clerk has invited John Wragg to the next meeting for the Nellie Harpham presentation.

f. Clerk has reported Highway Issues to NLC.

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### 1707/06 Delegate Reports

- a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.  
Cllr Brooks informed the meeting that Mr Stanley Edmonds was 100 years old and he was sent a card from the Parish Council to mark this event.
- b. To receive a report from the Village Hall Representative.  
Cllr Stothard provided a report to members.
- 19/06 – meeting held, Treasurer not present but the Standing Orders have been changed with regard to the care taker and cleaners working hours.
  - The plans were discussed for the upgrade of the Village Hall. A timber framed sports pavilion at Crowle was to be visited.
  - BMX unit to be repaired.
  - Container is the process of being cleared.
  - Quotes are being sought to install CCTV via an Awards for All grant.
  - The hall will be provided for the Tour of Britain event.
  - The installation of a ball wall was to be investigated.
  - The next meeting will be held on 24/07.
- Cllr Broomhall added that PCSO Horsfall had moved on some people who had been setting up tents on the playing field and had been threatened when he approached the group. Youths have been smashing glass on to the new play area and moving the cricket screens – this has all be reported to the police and is being monitored.
- c. To receive an update report from the Cemetery Working Group.  
The footpath has been put back in situ after the installation of the tap. Cllr Coulson has removed the flow restriction after several comments and will install a raised shelf to help the elderly when they are filling the watering can.  
Cllr Brooks had received several comments about the hedge surrounding the cemetery and churchyard extension. The Clerk has arranged for the cemetery hedge to be cut back.  
Cllr Brooks contacted Rev Eames and NLC with regard to the churchyard extension hedge and the lack of grass cutting. Rev Eames stated that the churchyard was not the responsibility of the PCC and this fell within the remit of the Parish Council. Cllr Brooks has arranged a meeting with NLC to confirm the responsibilities. NLC have stated they will cut the hedge in October and the grass has been cut but very badly.
- d. To consider the review of the Cemetery Charges.  
The Clerk had obtained quotes from NLC and Kirton.  
**Resolved** – prices to remain the same.
- e. To receive an update report from the Village Voice representative.  
Report circulated from Sue Mayer, her last report.  
The new editor will be Anne Stubbley-Black.  
Clerk to submit any further information to go into the next edition of the Village Voice.
- f. To receive an update report on progress organising the Tour of Britain celebrations including consideration for the Parish Council to provide grant support to the funding raising event determining actions required.  
Cllr Borrill informed the Council that the hall had been booked, the school children would be attending – this had been organised by Cllr Elletson. Cllr Borrill stated that this was a good opportunity to raise funds for the Lindsey Lodge Hospice and local businesses were sponsoring the bikes at £100 each. 10 sponsors had been received to date.  
Cllr Elletson is striping the bikes and spraying the relevant colour.  
More bikes were required – Clerk to add into the Village Voice article.  
Cllr Borrill and Brooks have been around the village and identified the sites for the bikes – these will be secured in place.  
**Resolved** – the Parish Council to sponsor 2 bikes at £200.
- g. To consider who will be responsible for carrying out the risk assessment on Parish Council assets.  
**Resolved** – the assessments to be carried out by the Clerk and Chairman.

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- h. To receive an update on the use of Parish Council email addresses determining actions required.  
Clerk to resend the email information and instructions.  
Clerk to arrange two further emails for the new Cllrs.  
All Cllrs to set up their email accounts – if any problems occur the Clerk can arrange for the web host to come out at a cost to set them up. Cllr Broomhall and Cllr Borrill have set up their emails.
- i. To receive any further Delegate reports.  
Cllr Talliss has started looking into provisions to run a Youth Club.

### 1707/07 **Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

No apologies or report received.

Clerk to contact NLC Leader Rob Waltham stating that the Parish Council are disappointed that Ward Cllrs have not attended since, and no reports have been received. The Parish Council stated that it wasn't the none attendance that was particularly disappointing but the no apologies or reports would suffice.

### 1707/08 **Police Matters / NATs**

To receive an update verbal / written report from Humberside Police and the NATs representative.

Clerk to report the vandalism of the two safety mirrors – both damaged on 10/07.

Clerk to report the abandoned blue Peugeot car on Manton Lane.

### 1707/09 **Highways / Neighbourhood Services / NLC issues**

a. To consider the options for the provision of Dallisons Park, determining any actions required.

The Clerk has been informed there is to be a NLC meeting on 14<sup>th</sup> July and quotes have been sought for the replacement of the fencing.

b. To consider the Affordable Housing Scheme determining actions required.

**Resolved** – the Parish Council do not support the housing scheme.

c. To inform the Clerk of any further highway issues to report to NLC.

Cllr Talliss informed the meeting that the dangerous light on East Street has been condoned and a new one will be installed in due course. The dog bin on East Street has also been repaired.

Pot holes on South Carr Lane which have been reported as repaired have not been done. Clerk to follow this report up.

Clerk to report further pot holes on Cross Carr Lane.

South Carr Lane to be resurfaced this year.

The planting on Station Road under the village sign cannot be seen due to the grass being too high. Clerk to ask that the grass is cut back enough to allow visibility when approaching.

The grass splays when leaving Manton Lane onto the A15 need cutting back.

Clerk to ask that the drains along East Street are jetted. The road has flooded 3 times in 6 weeks in heavy rain.

### 1707/10 **Planning**

a. To receive any decisions and to consider the following applications received from North Lincolnshire Council.

The following decisions were received from NLC.

**2017/49** – full planning permission granted for construction of an additional 3,200 tonne potato store at existing potato grading facility at Bennett Potatoes, Station Road, Hibaldstow.

**2017/185** – full planning permission to erect a single storey and first floor rear extensions and detached garage at East Lynne, 117 Station Road, Hibaldstow.

**2017/294** – full planning permission to re-position fence at Kobe Cottage, Dickinson Close, Hibaldstow.

**2017/372** – full planning permission for extensions and alterations including raising of roof height at 28 Manton Lane, Hibaldstow.

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The following applications received from NLC and discussed by the Parish Council.

**2017/900** – planning permission to construct a new brick garden wall and electric entrance gate including hand gate at 1 Andrew Paddock.

**Resolved** – no objection or comment.

**2017/911** – planning permission to erect extension to the southern elevation of an existing agricultural building by a further 6 bays at land east of Stonleigh, Carr Lane.

**Resolved** – no objection or comment.

The following application received from NLC after the agenda was issues to be submitted to NLC under the Clerks delegated powers.

**2017/863** – planning permission to erect a double garage at 67 Greenfield Drive. No objection or comment.

- b. To consider the response received from NLC with regard to PA/2015/1514 determining any further actions required.

Cllr Brooks to include this item in the site visit with NLC Highways.

The issue was the boundary between the new property and the existing which consists of a 3ft wall with fencing erected on the top. The fencing had been removed to allow the planning permission to be granted and has since been replaced to sell the new property.

### 1707/11 Correspondence for Discussion/Decision

- a. To be notified of the letter received with regard to volunteering in the parish working towards a Bronze Duke of Edinburgh Award determining actions required.

The Clerk has been in touch with the Insurer who has stated that risk assessments including a needle assessment to be in place along with a litter picking kit (clerk to obtain from NLC) and an induction. It was agreed to allow the youth to litter pick the cemetery, closed churchyard and playing field. Clerk to also ask if the youth can record when the litter picking takes place, the time taken and what type of litter is collected.

- b. To be notified of the NLC Community Litter Pick determining any actions required.

Item noted.

- c. To be notified of the ERNLLCA Resolution to the 2017 AGM determining actions required.

No items put forward.

- d. To be notified of the ERNLLCA / NALC TU Pay Claim 2018/19 determining any actions required.

Cllrs to provide any feedback by the end of the week.

- e. To determine actions required with regard to the email received from a resident with regard to various parish issues.

Items raised: -

- Missing dog bins – these had been taken off site by NLC for repair and have now been replaced.
- East Street rotten signage – Clerk to report to NLC.
- Tour of Britain update – Clerk suggested access the minutes on the website for an update and attend Parish Council meetings for regular updates.
- Bus Stop, Redbourne Road adjacent to the Co-op. The Parish Council are waiting for an update from NLC. Clerk to ask that NLC copy in the Parish Council on all correspondence.

- f. To consider attendance to the Kirton Town Council Civic Service on 24/07.

Item noted.

### Correspondence for Information

g. Highway updates.

h. ERNLLCA Newsletter – June.

i. Village Voice Editors report.

j. NLC Community Champion Awards.

k. Willow Farm undergrowth update.

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### 1707/12 Accounts

- a. To consider a grant request from Hibaldstow Village Voice.  
Item deferred until accounts received. Clerk to create a grant policy.
- b. To consider a quote to cut the cemetery hedge.  
**Resolved** – approval to cut the hedge. Clerk to add this to the tender for future cuts.
- c. To consider membership renewal for Humber & Wolds Rural Community Council.  
It was agreed that due to the Village Hall Committee being members the Parish Council would not renew the membership.
- d. To consider ordering the two poppy wreaths for the 2017 Remembrance Service.  
**Resolved** – approval to order the wreaths with a £50 donation.
- e. To consider a grant request to pay for the hire of the village hall in aid of the Lindsey Lodge Fund.  
**Resolved** – approval to pay for the hire of the hall. Invoice to be submitted by the VHC in due course.
- f. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of the monthly accounts for payment. Due to the costs for the installation of the new equipment in the play area a large amount of VAT has been paid to date therefore the Clerk to reclaim the VAT now and then submit a further claim after the 31/03/18.

13.07.17	Online	D Hotson	Salary – July & August	£558.90
13.07.17	Online	HMRC	Tax – July & August	£96.80
13.07.17	Online	CC Garden Services	Ground Maintenance	£125.00
13.07.17	Online	A Sissons	Ground Maintenance	£156.54

### 1707/13 Minor Items

- a. To take any points from members.
  - Clerk to chase up ONGO with regard to the overgrown undergrowth from the fence located on the Nooking.
- b. Matters of correspondence for information which arrived after the agenda was posted.
  - NLC Standards Annual Report 2016/17.

### 1707/14 Agenda Items for the next meeting –

- Transparency Funding reimbursement to Redbourne Parish Council.
- APM / April meeting 2018.

### 1707/15 To confirm the date and time of the next meeting as Thursday 7<sup>th</sup> September, 2017 at 7pm at the Village Hall.

### 1707/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items for discussion.

Meeting closed at 8.40pm.