

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 8th February, 2018 at the Village Hall, Station Road, Hibaldstow.

Present: Cllr Brooks (Chair), Cllr Broomhall, Cllr Borrill, Cllr Coulson, Cllr Dobbs, Cllr Elletson & Cllr Stothard.

Also present: Clerk to the Council – Deb Hotson.

Public participation

Cllr Brooks opened the meeting.

1802/01 Apologies for absence

Apologies for absence received from Cllrs Anderson, Charlton, Pennington and Talliss.

1802/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Broomhall declared a personal interest in agenda item 1802/05b.

Cllrs Coulson & Stothard declared a personal interest in agenda item 1802/05b & c.

Cllr Brooks declared a personal interest in agenda item 1802/05c & d.

b. To note dispensations given to any member in respect of the agenda items listed below.
None outstanding.

1802/03 Minutes of Previous meeting

Resolved – the minutes of the Parish Council meeting held on 11th January, 2018 were approved and signed as a true and correct record.

1802/04 Clerk's Report

- a. Clerk has chased Cllr Poole with regard to the enforcement of the verge parking – agenda item.
- b. Clerk has reported highway issues to NLC. Agenda item.
- c. Clerk has contacted Serenity Memorials for an update on the faculty required to carry out the checks on the closed churchyard headstones. It has come to light that Serenity Memorials had applied to London for information prior to the allocation of a facility. The Clerk contacted both Rev Eames and the Lincoln Diocese and has now obtained a working document from Serenity Memorials and provided this to Rev Eames to complete an application which will have to be submitted to the Diocese by 16/02 to be heard at the DAC next meeting scheduled for 02/03. This was submitted to Rev Eames on 02/02 and chased on 08/02.
- d. Still waiting on information with regard to the maintenance regime from NLC on maintenance in the churchyard extension – agenda item.

1802/05 Delegate Reports

a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.

Nothing to report.

b. To receive a report from the Village Hall Representative.

Cllr Stothard stated that the AGM had been held on 1st February where he had stood down as Chairman and Cllr Coulson had taken on this task. Cllr Broomhall held her post as Secretary and Mr Bryan Shepherd remained Treasurer.

The Trustees report had been circulated prior to the meeting.

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Cllr Broomhall stated that the grass cutting costs had increased from £581 to £1,372 from NLC and therefore additional quotes would be sought. Clerk to send a list of contractors that she had.

The next meeting is scheduled for 19/02.

The VHC had not been successful in obtaining a grant for the CCTV and therefore was funding this out of reserves as a matter of urgency due to a further break-in and vandalism on the field over the last few weeks.

- c. To receive an update report from the Cemetery Working Group.

Nothing further to report.

- d. To receive an update report from the Village Voice representative.

The Village Hall and Police information had not been included in this addition and a copy has yet to be made available to put onto the website.

- e. To receive an update on Parish Council email addresses determining actions required.

7.15pm Cllr Borrill joined the meeting.

Cllr Borrill stated that he was still looking into sorting out his Council email address.

Cllr Coulson was having problems with her Council email and had contacted the web host.

Cllr Talliss is in the process of sorting out his Council email.

- f. To receive any further Delegate reports.

Cllr Broomhall reported the following update from the Community Village Meeting.

Funding was now available to purchase the teen shelter which will be installed on the playing field.

A CCTV camera will be installed to focus on the bus shelter adjacent to the Co-op on Redbourne Road.

ASB had increased in the village with youths using flour and eggs on properties and vehicles.

Cllr Broomhall informed the Council that a further Community Village Meeting was being arranged for 24/03 and will be focusing on crime prevention. There will be free cycle marking and all groups are being encouraged to attend.

Cllr Brooks asked that the Litter Picking Spring Clean event scheduled for 02-04 March to me mentioned at this meeting.

7.20pm Cllr Dobbs joined the meeting.

1802/06 Report from Ward Cllrs on NLC issues

To receive a report from Ward Cllrs on NLC activities.

Cllr Foster had submitted his apologies.

No further apologies received and no reports.

1802/07 Police Matters / NATs

To receive an update verbal / written report from Humberside Police and the NATs representative.

No meeting has been held since December, do nothing to report.

1802/08 Highways / Neighbourhood Services / NLC issues

To inform the Clerk of any further highway issues to report to NLC.

Clerk to chase up NLC on the repair of South Carr Lane which is now impassable for cars other than 4x4 or farm vehicles.

Clerk to also report Ings Lane near to the church – pot holes and Cross Carr Lane – pot holes and subsidence.

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1802/09 Planning

To receive any decisions from NLC and to discuss the following application.

The following decision was received from NLC.

2017/1845 – full planning permission granted for a minor material amendment to PA/2014/0196 to alter house types on plots 31 & 37 at land rear of Willow Farm, East Street.

To discuss the following applications received from NLC.

2018/45 – planning permission to erect a new fire exit and fire escape to first floor at The Wheatsheaf, 15 Station Road.

Resolved – no objection or comment.

2018/137 – planning permission for alterations to ground floor layout and first floor loft conversion incorporating a dormer window on the rear elevation at 26 Pengelens, Brigg Road.

Resolved – no objection or comment.

1802/10 Correspondence for Discussion/Decision

a. To be notified of the correspondence received from Nic Dakin MP with regard to the closure of the Natwest bank in Brigg determining actions required.

Item noted and no further action.

b. To be notified of the North Lincolnshire Local Plan Consultation and events determining actions required.

Several members are to attend the event on 15/02 at the Angel in Brigg.

c. To be notified of the NLC Great British Clean-up determining any actions required.

Cllr Broomhall to mention at the Community Village Meeting on 24/03.

d. To receive an update from the organiser of the 11/11/18 Nations Tribute and also the response received from the PCC with regard to ‘ringing out the bells’ determining any further actions required.

The PCC have stated again that it is too early to make a decision on what the service will consist of.

Cllr Coulson to look into the construction of the beacon. Agenda item for the next meeting.

Correspondence for Information

e. Information received with regard to some vandalism on the church hall boundary wall.

f. NLC Highway updates.

g. HMRC PAYE dates.

1802/11 Accounts

a. To consider the NLC Council Grant for 2018/19 determining actions required.

Resolved – grant will not be requested from NLC.

Clerk to forward the map of the footpaths and bridleways to Cllr Elletson.

b. To consider the tender process for Ground Maintenance for the Cemetery & Churchyard.

Clerk to obtain quotes for the next meeting for a 3-year contract.

c. To consider attendance to the ERNLLCA Councillors’ Financial Responsibilities and GDPR events.

Resolved – Clerk and Cllrs Brooks, Coulson & Dobbs to attend.

d. To be notified of the review of the Clerks working from home allowance.

Resolved – approval of the reviewed working from home allowance at £2.23.

e. To receive an update on the expenditure for the NLC In Bloom funding determining any further actions required.

The Clerk has been informed that the funding for any planting that is unable to be purchased in Feb & March can be extended to April. The Clerk has informed NLC.

f. To approve the monthly accounts for payment. See financial report.

Resolved – approval of monthly accounts for payment.

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24.01.18	Online	Witham Timber	In-Bloom project	£315.00
24.01.18	Online	Homebase	In-Bloom project	£73.03
08.02.18	Online	D Hotson	Salary	£271.63
08.02.18	Online	HMRC	Tax	£49.60
08.02.18	Online	Methodist Church	Hire of room 11/01/18	£14.00
08.02.18	Online	A Sissons	Ground Maintenance	£156.55

1802/12 **Minor Items**

a. To take any points from members.

- The Clerk updated the Council on the recent PFK Littlejohn webinar event which will see the Annual Return now called an AGAR – Annual Governance and Accountability Return. This will be in 3 parts; all exempt Councils are now able to complete part 2 – those with income / expenditure under £25k. Those with income / expenditure over this amount will complete part 3.
- The Clerk stated that NLC Ken Wardman had contacted her with regard to Dallisons Park to inform the Council that the slide will be removed as it is not compliant and that part of the fencing – a 3ft chain link fence would also be removed and not replaced. This information contradicts what was stated a few weeks ago that the play area was compliant for the Parish Council to take on?
- Cllr Elletson asked if the Parish Council considered erecting a notice board in the Co-op area to which he was told due to the current situation with ASB it was agreed to wait until later on in the year to see if things settle down and this can then be re-addressed.

b. Matters of correspondence for information which arrived after the agenda was posted.

- Hibaldstow Community Morning 24/03 at the Village Hall between 10am-12 noon.
- The Shower Singers – St Andrews Church, Kirton in Lindsey on 06/03 at 7pm.
- Verge Parking Enforcement – update from Cllr Poole stating that training has taken place to increase enforcement capacity and the Parish Council will be provided a press release from Cllr Poole in due course.
- ERNLLCA January Newsletter.
- Pre-submission Plan for Appleby Parish Neighbourhood Plan.

1802/13 **Agenda Items for the next meeting –**

- Annual Parish Meeting. Clerk to send the agenda to all groups listed in the Village Voice to try and get out to all areas.
- Ground Maintenance tender.

1802/14 **To confirm the date and time of the Annual Parish Meeting as Thursday 8th March, 2018 at 7pm at the Village Hall, followed by the Parish Council Meeting.**

1802/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

Meeting closed at 8.15pm.