

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7.15pm on Thursday 10th May, 2018 at the Village Hall, Station Road, Hibaldstow.

Present: Cllr Brooks (Chair), Cllr Broomhall, Cllr Charlton, Cllr Coulson, Cllr Stothard & Cllr Talliss.

Also present: Cllrs England & Foster, 1 resident & Clerk to the Council – Deb Hotson.

Public participation

No issues raised by the public.

Cllr Brooks opened the meeting.

1805/01 Apologies for absence

Apologies for absence received from Cllrs Anderson, Borrill, Dobbs & Elletson.

1805/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Broomhall & Talliss declared a personal interest in agenda item 1805/05b & 1805/11n.

Cllr Stothard declared a personal interest in agenda item 1805/05b, c, d & 1805/11n.

Cllr Brooks declared a personal interest in agenda item 1805/05c, 1805/11i & l.

b. To note dispensations given to any member in respect of the agenda items listed below.

1805/03 Minutes of Previous meeting

Resolved – the minutes of the Parish Council meeting held on 8th March, 2018 were approved and signed as a true and correct record.

1805/04 Clerk's Report

- a. Clerk has contacted the Diocese again with regard to a faculty to carry out the safety checks in the closed church and cemetery. Public notice is being erected 01/05 with a 28-day period for comments.
- b. Clerk has submitted a reminder to those who have yet to set up their Council emails. This will need to be sorted for the May meeting.
- c. Information submitted to Cllr Poole with regard to the current issues on South Carr Lane and Carr Lane.
- d. Clerk has informed NLC of the In Bloom expected spend will be for the May meeting.
- e. Clerk has obtained quotes for the refurbishment of the Dallisons Park play area. Agenda item.
- f. Highway issues reported.
- g. Meeting to be arranged with regard to the subsidence concerns on the Redbourne Road footpath adjacent to 111.
- h. Clerk has contacted the businesses within the parish to see if they would like to participate in receiving hanging baskets this year. Agenda item.
- i. Mrs E Fish invited to the May meeting to receive the Best Front Garden Shield.

1805/05 Delegate Reports

- a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.

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Cllr Brooks updated the Council on his activities since the last meeting.

- 12/03 – ERNLLCA Training Seminar – Councillors Financial Responsibilities.
- 24/03 – Community Group event.
- 25/04 – ERNLLCA District Committee meeting – there was good attendance including 3 Committee Members, 4 Parish Councillors and 6 Clerks representing 14 Councils. The topics included GDPR, Executive Committee Report including Desktop activities, training events, Transparency Code, vacancy for delegates due to Bottesford Town Council not renewing their membership and the ERNLLCA Conference is scheduled for 23rd November.
- 25/04 – NLC Town & Parish Council Liaison Meeting – GDPR presentation and Highway Presentation.
- 28/04 – ERNLLCA Executive Committee Meeting – Five District Committee Meeting reports, NALC report, Transparency outcome – ERNLLCA is 2nd on the table, ALCC-SLCC, Governance Report, GDPR, YHRTP – ILCA & CILCA and Staffing.

b. To receive a report from the Village Hall Representative.

Cllr Stothard provided the following report: -

Since the last Parish Council meeting there had been 3 VHC meetings.

Planning permission has been granted for the extension at the hall.

A meeting has taken place with the Cricket Board and an offer of a grant for £15k had been offered towards the cost of the extension subject to certain alterations being undertaken to the current permission granted.

NLC have allocated £50k to the improvements which will leave a shortfall of approximately £35k. A Funding Advisor was invited to a meeting on 4th May and agreed look at ways to obtain more funding as well as contacting NLC confirming their commitment.

A new caretaker has been employed.

The kick wall and the base for the teen shelter were installed on 5th May and work has started on the flower bed.

Funding raising ideas are being discussed including using social media to promote the hall together with folk concert car rallies camping and caravan club events.

The hall has excellent facilities including the playing field and it could be better used, the main problem being the lack of members as four of the committee are over 70 and younger members are required.

c. To receive an update report from the Cemetery Working Group.

Cllr Brooks stated that the wind breaker had broken and will need repair and the tap needs a new washer as leaking (Clerk to email Cllr Coulson with regard to the tap).

d. To receive an update report from the Village Voice representative.

Cllr Brooks informed the Council that there had been a meeting and the secretary's post will be advertised as the current secretary has resigned.

Other posts are also to be advertised including junior reporters.

The next meeting will be a get together for all distributors.

e. To receive an update on Parish Council email addresses determining actions required.

Cllrs Borrill & Talliss emails are outstanding, this needs to be rectified before 25th May in conjunction with the GDPR regulations.

Cllr Talliss has set his up Cllr email, Clerk to send all future correspondence to that email.

Clerk to delete all personal emails from the distribution list.

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- f. To receive any further Delegate reports.
No further reports received.

1805/06 Report from Ward Cllrs on NLC issues

To receive a report from Ward Cllrs on NLC activities.

Cllr Foster stated with reference to the comment Cllr Brooks had made in Chairman's Report, NLC Standards Committee were doing extremely well and the Ridge Ward Cllrs are on the Committee. Compared to what was there it was a lot better and the number of complaints had gone down. The stats were raised in the past due to complaints from Cllrs about Cllrs, this usually results in re-training. The results have been good and the complaints reduced.

Cllr England stated that the NLC Monitoring Officer does a good job and had created the Code of Conduct for NLC and Parish Councils had also signed up to it. His role was also recognised nationally.

There are 2 independent members who deal with all complaints who decide and recommend actions.

Cllr Foster stated that there has been issues with the slurry sealing contractor and if there were any issues to report to NLC.

Cllr Charlton raised the dangerous junction on B1398 that has been reported a couple of times and Cllr Foster asked that all Ward Cllrs are copied in on any subsequent emails.

Cllr Foster stated that NLC are one of 3 authorities that merit outstanding from Ofsted for Children's Services.

NLC have been visited by the Dolly Parton Imagination Library which supplies books to children from birth to 5 years old. NLC have the best take up in the country – 87%.

The NLC Scrutiny Panel have been in discussions with the NHS with regard to the current ambulance contractor which recommended the contract was terminated. This recommendation has been taken forward and the current contractor will leave with a year's notice.

Pot holes is a major issue across the country and the culture within NLC over the past few years is changing with an empowered work force and improved performance is ongoing. Ward Cllrs encouraged the Council and Committees to apply for a Community Grant and not to pay companies to apply as it is easy to complete and help is available from NLC Officers.

Cllr England stated that the Scunthorpe Market is looking to relocate to the old BHS shop.

Cllr Coulson arrived at 8.15pm.

The Civic Centre work force will also start moving to new premises at Church Square starting from October.

1805/07 Police Matters / NATs

To receive an update verbal / written report from Humberside Police and the NATs representative.

No meetings have been held since the last Parish Council meeting.

1805/08 Highways / Neighbourhood Services / NLC issues

- a. To receive an update on the Dallisons Park project determining any actions required.

The Clerk has obtained 4 quotes for the refurbishment of the park. A quote had also been received by the current ground maintenance contractor to maintain the area at approximately £110 fortnightly and a yearly cost of £140 to cut the hedge.

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Resolved – Clerk to submit a grant application to NLC for £30,950, the quote provided from Streetscape with the Parish Council providing a contribution of £5,950.

Once a decision has been made by NLC the Parish Council will make a decision on to whether they will take on the park.

b. To inform the Clerk of any further highway issues to report to NLC.

Cllr Coulson reiterated the issues with regard to South Carr Lane. On 6/01 the road was reported to NLC, 13/02 a response was received from NLC and the contractor came back to the site stating they could not do any other work as the verges are too high and would due in the future when other similar work in the area was to be carried out.

Cllr Coulson has had to pull someone out from the verge after they were trying to avoid the pot holes in the recent bad weather.

Highways have also been informed that Carr Lane cannot be used either due to its bad state. The Ward Officer has been in touch with Cllr Coulson and informed her that the lane was a priority. Clerk to contact Highways to find out the status.

Clerk to report that the Cottage Close sign has still not been reinstated.

Cllr Charlton stated that NLC have been out and installed some new gullies on Gainsthorpe Road which are working although some of the drains are blocked from the sand and they are being monitored for flooding.

Clerk to report flooding when it rains along the B1206 from the railway crossing to the junction turning to Scawby which needs new grips cutting in.

Clerk to report that the road sweeper is not getting all areas of East Street due to work traffic at the new development site.

Clerk to report that a bollard outside the Zen Hairdressers has been knocked over.

1805/09 Planning

To receive any decisions from NLC and to discuss the following application.

The following decisions were received from NLC.

2017/7 – full planning permission granted to erect a dwelling for a stocks person in connection with agriculture at Slate House Farm, Redbourne Road.

2017/1452 – outline planning permission granted to erect a detached dwelling with all matters received for subsequent approval at former factory rear of Wheelgates, Brigg Road.

2018/15 – full planning permission granted to erect extension to existing village hall on Station Road.

2018/45 – full planning permission granted to erect a new fire exit & fire escape to first floor at The Wheatsheaf, 15 Station Road.

2018/137 – full planning permission granted for alterations to ground floor layout and first floor loft conversion incorporating a dormer window on the rear elevation at Pengelens, 26 Brigg Road.

The following application received from NLC was discussed the Parish Council.

2018/606 – planning application to vary condition 23 of WD/2012/1336 to increase the processing tonnage from 35k to no more than 48k tonnes per year of non-waste plant material at Biomass Facility, Hibaldstow Airfield, Redbourne Road.

Resolved – with the following comments: -

Concerns with regard to sect 1.7 highlighted on the existing Traffic Flows regarding the traffic generation figures, which appreciated are estimates, and agree that the B1206 being the access and egress to the site is more than capable of accommodating the estimated increase. However, observations and experience of the site traffic flow generated by the AD Plant note that most of the traffic accesses/egresses the site traffic on the B1206 from/towards Hibaldstow via Mill Road which is unclassified.

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Mill Road is a very popular route for both Hibaldstow and Redbourne commuters to/from the A15. Together with the local agriculture and AD Plant traffic over the years the road has suffered severe road edge and verge damage due to the width of the road not enabling normal passage of two-way traffic.

Being unclassified it is the lowest priority for maintenance or repairs by NLC Highways which due to lack of maintenance continues to deteriorate resulting in the narrowing of the actual roadway causing difficulty and safety to all road users when meeting oncoming traffic on the straight section, but more hazardous at the two bends, due to the physical size (width) of the tractor/trailer and HGV's as well as the local farm traffic.

It is appreciated that `locals` are aware of the condition however, some, `contract personnel` do not appear to consider other road users in respect to their speed and space. It is noted that the proposals with regard the discharge of the liquid fertiliser from the site, which will alleviate some traffic, is not part of this variation.

The Parish Council would like to ensure that NLC Highways should be made fully aware of the traffic type on this unclassified road which requires traffic management and maintenance regardless of this variation.

To be notified of the application received from NLC that the Clerk responded to under Clerks Delegated Powers with no objection and no comment.

2018/634 – planning permission to erect a single storey rear extension at Jubilee Villa, 25 Church Street.

No objection or comment – submitted by the Clerk.

2018/808 – planning permission to erect extension to existing potato grading facility at Bennett Potatoes, Station Road.

No objection or comment – submitted by the Clerk.

Ward Cllrs left the meeting at 8.50pm.

1805/10 Correspondence for Discussion/Decision

a. To be notified of the following ERNLLCA correspondence determining actions required: -

a. Ethical Standards Review.

Cllr Brooks encouraged members to complete the review by 18/05.

b. Unauthorised developments and encampments.

Item noted.

c. National Survey on Diversity.

Item noted.

d. NALC Briefing – Data Protection Bill.

Item noted.

e. GDPR update.

The update provided positive news stating that Councils do not have to engage a Data Protection Officer and this role can be done internally.

b. NLC Transforming Transport – Call connect and Subsidised Bus services.

Item noted.

c. NLC Restricted / De-Restricted Road and Speed Limits Order 2013.

Item noted.

d. To be notified of the invitation to the Kirton Lindsey Charity Civic Dinner determining any actions required.

The dinner was held in April.

Correspondence for Information

e. NLC Highway updates.

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1805/11 Accounts

- a. To receive an update on the expenditure for the NLC In Bloom funding determining any further actions required.
Cllr Coulson informed members that the sleepers were now in situ and Sturton Nurseries are providing the soil and plants over the next week.
Cllr Stothard to collect the horse drag which will be sprayed and concreted in situ.
- b. To be notified and approve the Internal Audit report 2017/18 and determine any actions required.
Resolved – approval of the report. The Clerk to carry out all recommendation.
- c. To approve the Annual Governance Statement 2017/18.
Resolved – approval of the Annual Governance Statement 2017/18.
- d. To approve the Accounting Statement 2017/18.
Resolved – approval of the Accounting Statement 2017/18.
- e. To review and approve the 2018/19 Insurance Policy.
Resolved – approval of the 2018/19 Insurance Policy renewal.
- f. To approve the NALC 2018/2020 National Salary Award payable from 1st April, 2018.
Resolved – approval of the award.
- g. To consider a donation request received from Lindsey Age UK.
The Clerk had requested some information form the organisation on help provided specifically for Hibaldstow. There had been 19 visits and benefits totally over £38k awarded to residents. Clerk to place the information into the Village Voice.
Resolved – a donation of £50 to be provided.
- h. To consider the renewal of the VANL membership fee for 2018/19.
Resolved – approval to renew the VANL membership.
- i. To consider the ERNLLCA membership renewal for 2018/19.
Resolved – approval to renew the ERNLLCA membership.
- j. To consider the CPRE membership renewal for 2018/19.
Resolved – approval to renew the CPRE membership.
- k. To consider the ICCM membership renewal for 2018/19.
Resolved – approval to renew the ICCM membership.
- l. To consider the purchasing of hanging baskets for businesses in the parish for 2018.
Resolved – Clerk to purchase 20 hanging baskets at a cost of £20 each, these will be delivered at the end of May beginning of June.
Clerk to write to the businesses informing them of the impending deliveries and that they should install 16/18in substantial wall brackets in line with H & S, regularly water the baskets and have the baskets available ready for collection at the end of the season.
- m. To consider the additional costs for the statutory petition fee for the faculty to carry out the safety checks at the closed churchyard.
Clerk has contact ICCM and ERNLLCA with regard to the request to fund the statutory petition fee of just under £300.
Resolved – Clerk to write back to Rev Eames informing him that this has now been ongoing for over 2 years and due to the cost of approximately £1600 for the inspection the Parish Council are not prepared to fund this fee too. **Post Meeting** – the Parish Council will fund the fee as per the request.
Clerk to ask the Memorial Inspector if he has experienced anything like this before. The Clerk is also responsible for another closed churchyard at Haxey and when this inspection was carried out the Parish Council was not asked for such a fee and the granting of a faculty only took a few months.

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- n. To consider the donation request from the VHC for the ground works to install broadband.
Item deferred due to lack of attendance therefore not quorate to discuss due to the interest of 3 members leaving only Cllrs Brooks & Charlton with no interest.
- o. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the monthly accounts for payment.

06.04.18	Online	ICCM	Membership renewal	£90.00
06.04.18	Online	A Sissons	Ground Maintenance - April	£176.92
02.05.18	DD	PWLB	Loan payment	£638.06
10.05.18	Online	R Dixon	Internal Audit Fee	£330.00
10.05.18	Online	D Hotson	Salary & Tax – April/May	£692.65
10.05.18	Online	R Dixon	Internal Audit Fee	£330.00
10.05.18	Online	CC Garden Services	Ground Maintenance – cuts 1 & 2	£280.00
10.05.18	Online	Kyanite	Website hosting package	£159.90
10.05.18	Online	A Sissons	Ground Maintenance – May	£506.92
10.05.18	Online	Zurich Insurance	Insurance renewal	£869.97

1805/12 Minor Items

- a. To take any points from members.
- No other points raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- NALC survey – noted.

1805/13 Agenda Items for the next meeting –

- Parish Beacon event.
- VHC fund request.

1805/14 To confirm the date and time of the next meeting as Thursday 14th June, 2018 at 7pm at the Village Hall.

1805/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Meeting closed at 9.20pm.