

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 13<sup>th</sup> December, 2018 at the Village Hall, Station Road, Hibaldstow.

**Present:** Cllr Brooks (Chair), Cllr Broomhall, Cllr Charlton, Cllr Stothard & Talliss.  
**Also present:** Ward Cllr Poole & Clerk to the Council – Deb Hotson.

### Public participation

Cllr Brooks opened the meeting.

---

### **1812/01 Apologies for absence**

Apologies for absence received from Cllrs Borrill, Coulson, Elletson, Pennington & Sacker.

### **1812/02 Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Broomhall declared a personal interest in agenda item 1812/05b.

Cllr Stothard declared a personal interest in agenda item 1812/5b, c & d.

Cllr Talliss declared a personal interest in agenda item 1812/05b.

Cllr Brooks declared a personal interest in agenda item 1812/05c, d & e and 1812/11f.

b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### **1812/03 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meeting held on 8<sup>th</sup> November, 2018 were signed as a true and correct record.

### **1812/04 Clerk's Report**

- a. Clerk has asked NLC when and if an Ancholme Path will be built between Hibaldstow and Brigg. Agenda item.
- b. Clerk has contacted the Scawby Clerk to ask for information on the installation of a footpath over the Station Road Railway Bridge – agenda item.
- c. Clerk has instructed the Contractor to cut the cemetery hedge include the box hedge and weeding in the hedges.
- d. Clerk has asked Cllr Poole for an update on Cross Carr Lane repairs – agenda item.
- e. Clerk has asked NLC Ian Jickells for an update on the verge orders – waiting a response.
- f. Clerk has asked NLC Andy Tate for an update on the footpath opposite 104 Redbourne Road – work is to be carried out in the next couple of weeks.
- g. Clerk has asked NLC a background of the installation of the hawthorn bush at the park – agenda item.
- h. Quotes obtained for winter maintenance in the park – agenda item.
- i. Article has been placed in the Village Voice asking for volunteers to be on the Steering Group – agenda item.
- j. Clerk has reported the missing Manton Lane street sign and asked for the pull in to be repaired nearest the A15.
- k. Clerk has contacted ONGO with regard to their winter maintenance plan – agenda item.
- l. Clerk informed the VHC that the Humberside Glazing quote received for the replacement window was acceptable and to instigate the works. Clerk to resend.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

### 1812/05 Delegate Reports

a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.

Cllr Brooks updated the Council and activities he had undertaken.

11/11 – the normal parish service went ahead at the church followed by the laying of the wreaths at the memorial hall. Art work from Hibaldstow Academy on the silhouettes provided by the Parish Council and poppy netting were transported after the service to the Skydive for the Beacon Event which was well attended.

A certificate was provided to the Parish Council for participating and to Cllr Charlton for being the Beacon Master. Cllr Talliss thanked Cllr Brooks and the team for the work for a good event. Cllr Charlton to send the Clerk the outstanding receipts.

23/11 – attended the ERNLLCA Conference along with the Clerk. The event was summarised.

24/11 & 29/11 – attended VHC meetings with regard to the tender process.

29/11 – attended T & PC Workshop – Winter Maintenance and Community Speed Watch.

1/12 – attended ERNLLCA Executive Meeting.

4/12 – attended the Gainsthorpe Quarry Meeting along with the Clerk. Productive meeting, Clerk will circulate the notes.

KORC representative gave assurance that no more event will take place that created the excessive dust in June. The process of jetting is to be reviewed with the installation of a concrete hard standing in the next 2/3 months.

b. To receive a report from the Village Hall Representative including the following:

Cllr Broomhall informed the Council that the last meeting was held on 07/11.

The AGM will be held on 31/01 at 7.30pm and nominations to join the committee to be submitted by 17/01.

Cllr Broomhall will be stepping down from the position of Secretary.

A fete to be agreed at the next meeting, to be held in summer on a smaller scale than in previous years. A sub-committee to be created including residents.

- Update on the tender policy to be implemented.

The tenders have been advertised and sent to prospective contractors.

The tenders will be returned no later than 04/01 and opened at a joint PC and VHC meeting on 10/01 at 6.15pm.

c. To receive an update report from the Cemetery Working Group.

Cllr Brooks stated that he had received some concerns about branches falling in the high winds. The Clerk has requested a quote from NLC for a tree survey to be carried out.

d. To receive an update report from the Village Voice representative.

Unfortunately, the full report provided by the Parish Council had not been placed into the Village Voice. Items to be re-sent for the next edition. There will be new editors in the New Year.

e. To receive an update report with regard to the Beacon event on 11/11/18.

From the £50 raised at the Beacon event, £25 has been donated to the Soldiers Charity, £25 each will be donated to the other 3 charities.

f. To be notified of the status of the LCAS application determining actions required.

Now that the process has been completed for another Parish Council in North Lincolnshire the Clerk will proceed with the Foundation Award for Hibaldstow Parish Council. This will be done prior to the end of office for the current Council.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

### **1812/06 Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

Apologies from Cllrs England and Foster.

With regard to the Community Speed Watch project, Cllr Poole stated that he had spoken with the Chief Super Intendant and the project will be rolled out next spring. The Police are looking at what criteria is required for T & PC's.

There are 40 units available in all the policing area. To support the project back office staff are currently being recruited.

Cllr Poole summarised the meeting on Gainsthorpe Quarry held at the Civic Centre. It was noted that KORC only have two years left on the lease.

Ultimately the Environment Agency are should be enforcing the permits.

NLC can apply pressure with regard to the debris on the road.

Cllr Charlton stated that there are 5 live permits located at Lincoln EA Office allowing KORC to tip soil.

Clerk has requested a copy of the Welton Aggregate permit along with any complaints and actions.

Clerk to also request all live permits for both north and south Gainsthorpe Quarry sites.

The next joint meeting at NLC will be held in January when further information has been obtained and representatives from both the EA and Welton Aggregates can attend.

Waste Collection will see no bin going longer than 14 days between collections.

The Winter salting regime will be assessed against the weather forecast.

NLC are keen to provide Community Funding to local projects and an NLC representative is to help the VHC with further grant funding.

### **1812/07 Police Matters / NATs**

To receive an update verbal / written report from Humberside Police and the NATs representative.

The P & CC meeting will be held on 17/12 at 7pm. Cllr Poole to chair and the Messingham Clerk to take minutes.

Clerk to send a reminder to all Councils.

Cllr Poole stated that some works will be carried out on the footpath adjacent to 104 Redbourne Road.

### **1812/08 Highways / Neighbourhood Services / NLC issues**

a. To determine actions required with regard to the B1207 footpath over the railway bridge and any other possible alternative footpath route into Brigg.

NLC are committed to install the Ancholme Path to join up to Hibaldstow but will not be for the next 2 to 3 years.

According to the response received from Scawby Parish Council Network Rail are assessing the need and funding availability to install a footpath over the Railway Bridge on Station Road.

NLC are currently in the process of cutting back and edging the verges along the Station Road footpath.

b. To receive an update on the Hibaldstow Play Park project determining actions required.

The Opening Ceremony will be held on Saturday 15<sup>th</sup> December at 11am.

A £50 donation has been received from Streetscape the contractor. Cllr Brooks to purchase crisps/pop and sweets for the event.

a. Winter maintenance costs.

Two quotes were obtained by the Clerk.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

**Resolved** – A Sissons was selected to carry out the Winter Maintenance works.

b. Inspection regimes.

Cllr Stothard will have the inspection sheets prepared for the next meeting.

c. SLA Bin and litter.

**Resolved** – the SLA was signed for emptying the 3 litter bins and litter picking from November to March 19.

c. To receive an update on the creating of a Neighbourhood Plan determining actions required.

The item was not included in the last edition of the Village Voice so will go into the next edition.

d. To inform the Clerk of any further highway issues to report to NLC.

Cllr Charlton stated that a litter bin on the A15 layby near to Springfield Farm is full and overflowing. Cllr Poole to report.

Cllr Talliss stated that East Street is not being cleared regularly of mud from the Willow Farm site – this to be monitored and any issues reported to NLC on 01724 297000.

Cllr Talliss stated that there was a street light out on Station Road and will provide the no to the Clerk to report.

### 1812/09 **Planning**

To discuss the following applications received from North Lincolnshire Council.

**2018/2219** – planning permission to erect a two-storey dwelling house and detached double garage at land adjacent to 27 Becksides.

**Resolved** – no objection or comment.

**2018/2252** – minor material amendment to approved PA/2014/0196 namely to redesign internal layout and make revisions to the elevations of plot 1, 4, 11, 12, 13 & 14 at 32 Willow Farm, East Street.

**Resolved** – no objection or comment.

**2018/2273** – planning permission to erect a detached 1.5 storey dwelling and detached garage at plot 2 adjacent to 19 Brigg Road.

**Resolved** – no objection or comment.

The following application was submitted to NLC under the Clerks Delegated Powers due to the time constraints with no objection or comment.

**2018/2307** – listed building consent to fit a rear flue at Beechwood Farmhouse, 18 East Street.

### 1812/10 **Correspondence for Discussion/Decision**

a. To be notified of the ERNLLCA GDPR Data Controller Registration Fee determining any actions required. (info sent 15/11).

Item noted.

#### **Correspondence for Information**

b. ERNLLCA Newsletter – November 2018.

c. NLC Highway updates.

d. VHC Minutes of the meeting held 09/11.

e. Crime & Anti-Social Behaviour Stats – Oct 18.

f. My Community Alert free messaging service.

### 1812/11 **Accounts**

a. To be notified of the grant application received from Hibaldstow Cricket Club to assist in the purchase of a top-dressing machine.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

**Resolved** – provide a donation of £1,000.

8.20pm Cllr Poole left the meeting.

- b. To consider upgrading the website to ensure compliance with GDPR determining actions required.

**Resolved** – Clerk to go ahead and arrange the upgrade.

- c. To be notified of the NLC Winter In Bloom fund determining actions required.

**Resolved** – the £600 will be used to level out and install a flower bed on the land next to the substation on Greenfield. Clerk to ask A Sisson to quote.

- d. To determine actions with regard to instigating a tree survey and works in the closed churchyard.

**Resolved** – Clerk to obtain a quote from NLC to carry out a tree survey.

- e. To consider the budget/precept for 2019/20.

**Resolved** – precept set at £15,000 including the council tax support grant of which the Parish Council meet all the criteria and conditions.

- f. To approve the monthly accounts for payment. See financial report.

**Resolved** – approval of the monthly accounts for payment.

B Brooks	Beacon accessories	£12.48
MD Signs	Signage - Park	£54.00
D Hotson	Salary & Tax	
A Sissons	Ground Maintenance - December	£226.92
CC Garden Services	Cemetery hedge maintenance	£155.00
D Stothard	Play Park expenditure	£6.00
Drop Zone	Beacon refreshments	£70.00

### 1812/12 **Minor Items**

- a. To take any points from members.

- No items raised.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- ERNLLCA Roles & Responsibility of the RFO Training – next agenda.
- NALC 2019/20 Salary Award – next agenda.
- Notes from the Gainsthorpe Quarry Meeting held 12/12.
- Trade Watch Seminar – next agenda.
- Certificate of Thanks from The Soldiers Charity.
- ERNLLCA Election May 2019 information – this has been placed onto the website.
- NLC A15 Amendment Order 2018.

### 1812/13 **Agenda Items for the next meeting to be received by 1<sup>st</sup> January, 2019.**

- Village Hall extension tenders.

### 1812/14 **To confirm the date and time of the next meeting as Thursday 10<sup>th</sup> January, 2019 at 7pm at the Village Hall, Station Road.**

### 1812/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items raised.

Meeting closed at 8.30pm.